



INTGERAL UNIVERSITY, LUCKNOW

INTEGRAL HOSTEL



Guest/ Visitor Accommodation Request Form

Applicant Details										Date:	
Faculty ID/Enrollment No: <input type="text"/>										Name of Applicant.....	
(Attach a copy of University ID Card)											
Room No./Hall/Hostel										Department.....	
Mobile No: <input type="text"/>										Email: <input type="text"/>	
Guest Details											
Name:										Father's Name:	
Relation with the Applicant:											
Full Address											
.....											
Mobile No: <input type="text"/>										Email: <input type="text"/>	
Date & Time of Arrival				Date:				Time:		No. of Days:	
Date & Time of Departure				Date:				Time:			
Reason for Stay:											
Identity Proof (Voter ID/ Aadhar/ Driving License/ PAN Card/ Passport) (Please tick the appropriate one and submit one copy at the time of stay)										Bearing No:	
Full Signature of the Applicant										Referee/Warden's Signature (with date):	
										Warden's Full Name:	
(For office use only)											
Visitor Register S. No:											
Room Allotted:											
Supervisor Signature:											
Chief Warden											

RULES FOR TEMPORARY ALLOTMENT OF ROOMS IN THE UNIVERSITY HOSTEL/GUEST HOUSE

The University Guest House provides accommodation & services to the guest of the University who come to Lucknow for official & academic purpose. The University at its discretion may extend the facility to its staff/students for private use provided. (i) Accommodation is available and (ii) the following rules are fulfilled.

1.	Usually Application for the booking of Room shall be submitted at least five days before the date of booking.
2.	Photo-copy of University Identity Card will be submitted along with this application form.
3.	Only Real Parents, Real Brother, Real Sister, of the University students are entitled for rooms in University Guest house.
4.	In Personal bookings Guest House charges must be cleared at the time of checking out the rooms. Payment must be paid either by Guest or Applicant.
5.	University reserves the rights to cancel the booking without assigning any reason.
6.	Smoking is banned in University hostel/ Guest House premises. No explosive items/ highly inflammable / articles / Alcoholic beverage & pets shall be allowed to be kept in the room.